

Type of Application (please select one)

APPLICATION FOR BC ASSIGNED VIN:

- A **\$25.00 non-refundable processing fee** must be provided by cheque or money order payable to ICBC.
- Completed application, all supporting documents, photos and payment must be mailed to: **Vehicle Registration Support**
235 – 151 West Esplanade
North Vancouver BC V7M 3H9
- Faxed or emailed applications will not be accepted.

APPLICATION FOR VIN CHECK DIGIT OR SHORT VIN ERROR VERIFICATION:

- There is no fee for this application.

Autoplan Broker to:

- Sight two matching public manufacturer VINs on the vehicle.
- Have customer complete this application.
- Contact BEU during normal business hours.
- Batch the completed MV1325.

Important Information

Your vehicle must meet all equipment and safety standards set out in B.C.'s Motor Vehicle Act Regulations.

ICBC reserves the right to have an ICBC Special Constable inspect any vehicle applying for a BC Assigned VIN.

Please ensure that ALL fields on the application are completed. **Incomplete applications will be rejected.**

If you have inquiries about this application, please contact: **Vehicle Registration Support**

Telephone: 604-661-6638

Toll-Free: 1-844-904-8212

Application Form

STEP 1 – Applicant Information

NAME(S) OF OWNER(S) (surname(s) followed by given name(s)) OR REGISTERED COMPANY NAME and CONTACT NAME			
MAILING ADDRESS			
CITY/TOWN		PROVINCE	POSTAL CODE
DRIVER LICENCE NUMBER	PHONE NUMBER	EMAIL ADDRESS (<input type="checkbox"/> email preferred)	

STEP 2 – Vehicle Information

REGISTRATION NUMBER	MODEL YEAR	MAKE	MODEL	BODY STYLE	UBUILT TRAILER GVW	MOTORCYCLE CC'S
Vehicle is (select one):						
Normal:		Altered:		Rebuilt:		
<input type="checkbox"/> Vehicle does not have a status of Rebuilt, Salvage, Non-repairable or Altered.		<input type="checkbox"/> Ubuilt – Approx. Value \$ _____		<input type="checkbox"/> A salvage vehicle that has been written-off and then repaired or reconstructed		
Normal status does not mean the vehicle is in good mechanical condition or has never been damaged.		<input type="checkbox"/> Amalgamated		<input type="checkbox"/> Glider Kit		
		<input type="checkbox"/> Replica/Constructed				
		<input type="checkbox"/> Modified/Modified Collector				
Reason BC Assigned VIN is required:						
<input type="checkbox"/> No VIN found	<input type="checkbox"/> No matching VINs	<input type="checkbox"/> Dash replaced	<input type="checkbox"/> Ubuilt			
<input type="checkbox"/> Illegible VIN	<input type="checkbox"/> VIN tag removed	<input type="checkbox"/> Rejected by Inspection Facility	<input type="checkbox"/> Other: _____			
Vehicle Identification Numbers (if applicable):						
DASH			FIREWALL			
DOOR			ENGINE (motorcycles & antiques)			
DOOR PILLAR			MOTORCYCLE TRANSMISSION			
FRAME VIN			CMVSS COMPLIANCE STICKER			

STEP 3 – Supporting Document Requirements

Copies of all applicable supporting documents MUST be attached to this application (retain the originals for your records). Foreign language documents MUST be accompanied by an English Translation.

Please check and attach all supporting documents that apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Vehicle Registration | <input type="checkbox"/> ICBC Salvage Bill of Sale | <input type="checkbox"/> Export Certificate |
| <input type="checkbox"/> Bill(s) of Sale (including those for major component parts) | <input type="checkbox"/> Passed Vehicle Inspection | <input type="checkbox"/> Manufacturer Statement of Origin |
| <input type="checkbox"/> MV1484 Unregistered Vehicles & Missing Signatures Declaration* | <input type="checkbox"/> NVIS/Certificate of Origin | <input type="checkbox"/> Vehicle Import Form 1 with two stamps from Canada Border Services Agency (CBSA) |

*A Unregistered Vehicles & Missing Signatures Declaration (MV1484) must be submitted for missing bills of sale or missing continuity of ownership and ALL applications for Amalgamated Vehicles.

STEP 3 – Supporting Document Requirements (continued from page 1)

Supporting documents for ALL major components included with this application:

Major Components (Check off boxes)

Ubilt Trailers: <input type="checkbox"/> frame <input type="checkbox"/> axles <input type="checkbox"/> decking <input type="checkbox"/> tires & rims <input type="checkbox"/> coupler	Ubilt Motorcycles: <input type="checkbox"/> frame <input type="checkbox"/> engine <input type="checkbox"/> transmission	Ubilt or Amalgamated Vehicles: <input type="checkbox"/> frame <input type="checkbox"/> cab <input type="checkbox"/> truck bed/box <input type="checkbox"/> front clip <input type="checkbox"/> rear clip <input type="checkbox"/> unibody <input type="checkbox"/> engine <input type="checkbox"/> transmission <input type="checkbox"/> rear axle <input type="checkbox"/> seats & interior	<input type="checkbox"/> tires & rims <input type="checkbox"/> doors, hood, trunk lid, glass <input type="checkbox"/> suspension, steering, brakes, electrical, heater, air conditioning
---	---	---	--

STEP 4 – Vehicle Photographs (required for all Ubilt applications or for other applications if requested)

Applications submitted that do not meet all the listed photograph requirements will be rejected. Photos will not be returned to you. Every new application will require new photos.

PROVIDE DATE PHOTOS WERE TAKEN
(must be taken within 90 days of application):

All images MUST be:

- taken within 90 days of mailing your application;
- of the current vehicle condition and equipment;
- taken when the vehicle is clean and dry;
- taken in a well-lit area (no shade/shadows);
- taken straight on, and not on an angle;
- clear and detailed;
- high resolution and unaltered;
- a minimum size of 4" x 6";
- printed on glossy photo paper;
- in colour.

Photograph Requirements

All Ubilt applications require photos of: <ul style="list-style-type: none"> • entire front view* • entire rear view* • entire right side* • entire left side* <p>*May be taken as 2 photos. Photos must overlap to ensure full vehicle area coverage/no vehicle area omitted.</p>	Ubilt vehicles also require photos of: <ul style="list-style-type: none"> • engine compartment • box with tailgate down • trunk with lid open • vehicle identification numbers (VIN) and/or serial numbers • all labels on frame, firewall, etc. • if convertible model, convertible top up 	Ubilt motorcycles also require photos of: <ul style="list-style-type: none"> • engine • transmission • odometer • all labels on frame, engine, transmission • all serial and/or VIN numbers 	Ubilt trailers also require photos of: <ul style="list-style-type: none"> • top of coupler • left of coupler • right of coupler • all compliance labels • all serial and/or VIN numbers
---	--	---	---

STEP 5 – Designated Inspection Facility

The BC assigned VIN tag must be installed on the vehicle within 30 days of receipt by the Designated Inspection Facility.

Please select an inspection facility that is authorized to inspect your vehicle type to have the BC assigned VIN tag installed on your vehicle, and contact the facility to get information about any installation fees. VIN installation fees are not covered by ICBC or included in the fee for this application.

ICBC will notify you when the VIN tag has been couriered to the facility.

Inspection Facility Details

FACILITY NAME	FACILITY NUMBER	PHONE NUMBER
ADDRESS	POSTAL CODE	FAX NUMBER

STEP 6 – Autoplan Broker Information – Broker to complete (please print clearly)

AGENCY NAME	BROKER NAME	AGENT NUMBER	PHONE NUMBER
-------------	-------------	--------------	--------------

STEP 7 – Statement of Applicant

For licensing purposes:

I declare that:

- I am a resident of British Columbia
- The attached color photos are of my vehicle and accurately represent the current appearance of the vehicle

In signing this application, I declare that all the foregoing statements are true, and that I make these declarations with the intention that the Insurance Corporation of British Columbia will rely on the same.

SIGNATURE OF APPLICANT (if a business, the signature of an authorized officer is required, stating position held)

POSITION HELD

DATE

SIGNATURE OF JOINT OWNER

POSITION HELD

DATE